

## MINUTES OF THE DECEMBER 8, 2015 STUDY SESSION

Alpine School District's Board of Education met in a study session on Tuesday, December 8, 2015 at 4:00 P.M. The study session took place at the Alpine School District Office.

Board members present: President John C. Burton, Vice President JoDee C. Sundberg, S. Scott Carlson, Wendy K. Hart, Paula H. Hill, Deborah C. Taylor and Brian E. Halladay.

Also present: Superintendent Samuel Y. Jarman, Business Administrator Robert W. Smith, and members of the administrative staff. There were twelve others in attendance.

The following took place during the study session:

1. The Board members received a copy of the book "Utah Valley Heart of Utah" because individuals from Alpine School District contributed to it.
2. Comprehensive Annual Financial Report

The 2015 CAFR document was reviewed. Business Administrator Rob Smith and Director of Accounting Steve Reese highlighted some of the financial information contained in the document. Mr. Reese reported that the auditors issued Alpine School District a "fully clean audit report" indicating our operation was clean and they found no deficiencies. Mr. Smith and Mr. Reese expressed appreciation to the Business Services team for their efforts in putting this report together and then responded to questions from the Board.

3. Proposed Plans to Address Growth

Dr. John Patten discussed with the Board some proposed plans to address growth in Vineyard, North Lehi and Saratoga Springs. Board members reiterated that these plans are only being discussed and no decisions have been made.

The study session concluded at approximately 5:30 P.M.

## MINUTES OF THE DECEMBER 8, 2015 BOARD MEETING

Alpine School District's Board of Education met in a regularly scheduled board meeting on Tuesday, December 8, 2015, at 6:00 P.M. The meeting took place at the Alpine School District Office.

Board members present: President John C. Burton, Vice President JoDee C. Sundberg, S. Scott Carlson, Brian E. Halladay, Wendy K. Hart, Paula H. Hill and Deborah C. Taylor.

Also present: Superintendent Samuel Y. Jarman, Business Administrator Robert W. Smith, and members of the administrative staff. There were approximately fifty others in attendance.

Board President John C. Burton conducted the meeting.

## PLEDGE OF ALLEGIANCE

Cabinet member Jeanne Bates led the Pledge of Allegiance.

## REVERENCE

Claire Modersitzki offered the reverence.

## COMMUNITY COMMENTS

**Bailey Frampton** represented the student body of Lone Peak High and thanked the Board for all they do. She said that Principal Bromley has helped the students understand what the Board members do behind the scenes for the students in Alpine School District. Miss Frampton also thanked the Board for the new parking lot at the school.

**Talmage Gunther** represented the student athletes at Lone Peak High and thanked the Board for the new weight room and talked about the opportunities it is providing the students. The student body officers gave the Board members a t-shirt with Lone Peak's school theme this year, "Become One".

**Amber Gardner** is the SCC chair from Lone Peak High and she addressed the Board about the overcrowding concerns at the school. Currently, Lone Peak has approximately 2,600 students; 200 of them are out of area students and another 200 are board approved out of area students from the Suncrest area and East Canyon Road. All the classrooms are full and 16 teachers are required to move to different teaching stations each day. Mrs. Gardner encouraged the Board to close Lone Peak High to additional out of area requests for the 2016-17 school year and to create a long-term plan to address the overcrowding issue.

**Ben Buttell** introduced his son Branson who is in a special needs classroom at Orchard Elementary. His former teacher was Mallory Poole who was re-assigned to another school. Mr. Buttell expressed his frustration that the parents were not given a chance to give input about the aggressive actions of another student in the classroom. He said parents are concerned that since Miss Poole was transferred, there have been no reading books or work sent home and minimal communication. Mr. Buttell feels that the new teacher spends all of his time with one student and the classroom aides teach the other children.

**Sarah Bench** has a daughter in a special needs class at Orchard Elementary. She addressed the Board about her concerns that the classroom aides are teaching the students instead of the teacher. She is concerned about her daughter's education because she needs the instruction. Mrs. Bench said she spoke to the principal and he said to take her daughter to another school, but then wouldn't sign the form. She asked the Board for a solution to the problem.

**Rizae Carlson** has a child with Autism that attends school at Orchard Elementary. Mrs. Carlson told the Board that when she spoke to Miss Poole, she was upset because a student had hit her in the head. Mrs. Carlson's child had also been scratched and spit on by the student. She called the principal when her child was injured and he said he would follow-up. Mrs. Carlson felt disrespect by the principal during the IEP and is upset the teacher who loved her son has been removed. When she met the new teacher, he indicated his time would be spent with the student who has aggressive behavior. Mrs. Carlson said there has been no communication from the teacher to let her know what is happening in the classroom.

**Judi Haller** told the Board that she is upset with the situation at Orchard Elementary and that Miss Poole has been re-assigned. Her grandson was in Miss Poole's class and her grandson is afraid to go to school because everything familiar has been removed. Mrs. Haller said she is not faulting the principal or the current teacher, but wants Miss Poole to come back to Orchard Elementary. She said Miss Poole was connected to the students and always communicated with the parents.

**Nephi Peterson** has a daughter with Cerebral Palsy and a learning disability who attends Orchard Elementary. He told the Board that a student in the classroom has been screaming at his daughter and been aggressive. Because she is in a wheelchair, her ability to remove herself from the situation is difficult and she has to rely on someone else to relocate her.

Mr. Peterson said that his daughter is usually extremely happy, but now comes home from school unhappy because she is one-on-one with the aggressive student and the teacher. Mr. Peterson felt the principal was rude and brushed him off when he talked to him about the problem. He appreciated Miss Poole as the teacher of the classroom and would love to see her come back to the school. If that is not possible, then he said the current teacher needs some help in the classroom.

Barry Beckstrand, the Administrator of the South K-6 Schools met with the parents from Orchard Elementary and addressed their concerns.

#### MINUTES

**JoDee Sundberg made the motion to approve the minutes for the November board meetings and Brian Halladay seconded it.** Wendy Hart clarified the amended motion she made in the November 10 Board meeting regarding the October 27 minutes. She clarified that in the October 27 study session, Judge Bazelle reported she had 700 cases overall, of which 68 are truancy cases. The correction will be made in the October 27 and November 10 minutes. **The motion passed unanimously.**

#### CLAIMS FOR NOVEMBER

Check numbers 00032649 through and including 00037933, totaling \$12,989,695.35 were presented for the Board's approval. Superintendent Jarman recommended the Board's acceptance of the claims for November.

**Paula Hill made the motion to accept the Claims as presented.** Board members thanked Rob Smith, Teresa Newman and Randy Upton for their assistance in answering budget questions. **Brian Halladay seconded the motion and it passed unanimously.**

#### ROUTINE BUSINESS ITEMS

1. Monthly Budget Report  
The latest budget report was included for the Board's review.
2. Personnel Reports

#### Personnel Actions– Certified

##### **Employment – New Teachers**

| <u>Employee</u>     | <u>Assignment</u>  | <u>Location</u>    | <u>Date</u> |
|---------------------|--------------------|--------------------|-------------|
| Court, Kimberli     | Kindergarten       | E - Lindon         | 11/9/15     |
| Anderson, Jill      | Reading Recovery   | E - Scera Park     | 8/17/15     |
| Gregory, Bryson     | Grade 3 SI         | E - Cherry Hill    | 8/17/15     |
| Jeffery, Kimberly   | Kindergarten       | E - Windsor        | 8/17/15     |
| Jespersion, Melanie | Kindergarten       | E - Cedar Ridge    | 8/17/15     |
| Karlsson, Stefani   | Grade 3 SI         | E - Black Ridge    | 8/17/15     |
| Matheson, Lilian    | Grade 4 Portuguese | E - Rocky Mountain | 8/17/15     |
| Nielson, Alaina     | Kindergarten       | E - Hidden Hollow  | 8/17/15     |
| Olson, Amelia       | Grade 5            | E - Meadow         | 8/17/15     |

|                    |                       |                     |          |
|--------------------|-----------------------|---------------------|----------|
| Peterson, Nicole   | Engineering Specialty | E - River Rock      | 8/17/15  |
| Ramirez, Michelle  | Grade 6 DI            | E - Windsor         | 8/17/15  |
| Rapier, Karen      | Grade 5               | E - Harvest         | 8/17/15  |
| Slade, Allison     | Art Specialist        | E - River Rock      | 8/17/15  |
| Widtfeldt, Janelle | Grade 1               | E - Forbes          | 8/17/15  |
| Wilkey, Camber     | OEK Kindergarten      | E - Sharon          | 8/17/15  |
| Mackey, Ashley     | SPED M/M Resource     | E - Lehi            | 11/23/15 |
| Harding, Tiffanie  | Ballroom Dance        | SH - Pleasant Grove | 11/13/15 |

### **Employment – Interns**

| <u>Employee</u>      | <u>Assignment</u> | <u>Location</u>  | <u>Date</u> |
|----------------------|-------------------|------------------|-------------|
| Degriseselles, Sonia | Grade 2 - Intern  | E - Geneva       | 8/17/15     |
| Duncan, Monica       | Grade 5 - Intern  | E - Aspen        | 8/17/15     |
| Ehlert, Kathryn      | Grade 1 - Intern  | E - Cherry Hill  | 8/17/15     |
| Nelson, Sarah        | Grade 3 - Intern  | E - Manila       | 8/17/15     |
| Nielson, Annie       | Grade 2 - Intern  | E - Legacy       | 8/17/15     |
| Powell, McKell       | Grade 3 - Intern  | E - Sage Hills   | 8/17/15     |
| Pratt, Julie         | Grade 6 - Intern  | E - Sharon       | 8/17/15     |
| Richards, Rebecca    | Grade 3 - Intern  | E - Geneva       | 8/17/15     |
| Roper, Lindsay       | Grade 3 - Intern  | E - Orchard      | 8/17/15     |
| Rummler, Caitlyn     | Grade 4 – Intern  | E - Deerfield    | 8/17/15     |
| Seastrand, Collin    | Grade 4 – Intern  | E - Meadow       | 8/17/15     |
| Smith, Shanda        | Grade 3 - Intern  | E - Mt. Mahogany | 8/17/15     |
| Struthers, Rebecca   | Grade 2 - Intern  | E - Meadow       | 8/17/15     |
| Tingey, Brittany     | Grade 2 - Intern  | E - Foothill     | 8/17/15     |
| Wilde, Saydi         | Grade 2 - Intern  | E - Deerfield    | 8/17/15     |
| Jones, Logan         | Grade 2 - Intern  | E - North Point  | 8/17/15     |

### **Certified Employees – Resignations**

| <u>Employee</u> | <u>Assignment</u> | <u>Location</u>     | <u>Date</u> |
|-----------------|-------------------|---------------------|-------------|
| Burnett, Tela   | Grade 3           | E - Orem            | 12/18/15    |
| Young, Kelly    | Grade 3           | E - Traverse Mtn.   | 5/29/15     |
| Meek, Holly     | Grade 2           | E - Deerfield       | 5/29/15     |
| Gardner, Maggie | SPED-Life Skills  | JH - Mountain Ridge | 1/12/16     |

### **Personnel Actions- Classified**

#### **Employment**

| <u>Employee</u> | <u>Assignment</u>    | <u>Location</u>  | <u>Date</u> |
|-----------------|----------------------|------------------|-------------|
| Tyson Blanco    | Lead Custodian       | JH-Vista Heights | 11/9/15     |
| Taylor Crane    | Onsite Computer Tech | Technology       | 11/30/15    |

#### **Transfers – Change of Status**

| <u>Employee</u> | <u>Assignment</u>    | <u>Location From/To</u> | <u>Date</u> |
|-----------------|----------------------|-------------------------|-------------|
| Nicholas Mack   | Onsite Computer Tech | 192 day to 250 day      | 11/9/15     |
| Scott Johnson   | Architect            | Step 1 to Step 2        | 11/9/15     |

3. Alpine Foundation Report

The latest Alpine Foundation report was included for the Board's review.

4. Student Releases - (SA, DF, BG, IJ, CM, JP, AR, ER, DH, TS, ST, PV, SV, MZ)

The Board received background information relative to the release of these students.

5. Student Expulsion – (JP)

The Board received background information relative to the expulsion of this student.

**Superintendent Jarman recommended the approval of the routine business. Debbie Taylor made the motion and Paula Hill seconded it. The motion passed unanimously.**

ACTION ITEMS

1. Resolution 2015-24 – Micron Property

**Superintendent Jarman recommended the approval of resolution 2015-24.** This resolution is to clarify the original donation made by IM Flash/Micron. The donation from IM Flash/Micron is 30.269 acres and an additional 12.738 acres will be purchased by Alpine School District. This equals the total property amount previously approved. **Scott Carlson made the motion and JoDee Sundberg seconded it.** Board members asked clarifying questions regarding the purchase of the 12.7 acres. Rob Smith confirmed that the purchase was budgeted for because it was part of the original agreement with IM Flash/Micron. **The motion passed unanimously.**

2. Lehi High School China Trip

**Superintendent Jarman recommended the approval of the Lehi High School China trip.** The Administrator of Schools 10-12, Jess Christen, answered questions from the Board and reported the following information:

- Lehi High School received a grant for \$10,000 from the Hanban Institute. Principal David Mower will use a portion of that money to purchase the liability insurance for the group of students.
- The students will need to pay approximately \$45 for their own accidental insurance policy.
- While in China, the students' curriculum will include Chinese language instruction at the university. The topics taught in the language class will include subjects easy to understand when learning the Chinese language.
- Each day the students will have language instruction in the morning and cooking class in the afternoon.
- A copy of the agenda was forwarded to the Board members.
- There will be a parent meeting to share the information regarding cost, the itinerary and the required permission slips.

Board members discussed the safety issues with traveling outside the country. By approving the trip now, it would allow for the advisor and students to move forward with planning. **Scott Carlson made the motion to approve the Lehi High School China trip.** Board members recommended that the trip be reviewed in May. If it is determined that the world conditions are unsafe for travel, then the trip will be cancelled. **JoDee Sundberg seconded the motion. The Board voted and the motion passed with a vote of 6 to 1 with John Burton, JoDee**

**Sundberg, Paula Hill, Scott Carlson, Brian Halladay and Debbie Taylor voting in favor and Wendy Hart voting against.**

3. Schools Closed to Out of Area Students

**Superintendent Jarman recommended the approval to close Lakeridge Jr. High, Lone Peak High School and Vista Heights Middle School to out of area students for the 2016-17 school year. JoDee Sundberg made the motion and Wendy Hart seconded it.** Board members discussed the state statute requirement to use LAND Trust funds for class size reduction before a school can be closed to out of area students. Lakeridge has been closed for three years to protect programs at Lakeridge and Orem Jr. High. Lone Peak is currently using LAND Trust funds for class size reduction. **Wendy Hart made a substitute motion to close Lone Peak and Vista Heights, but have further discussion about closing Lakeridge. Brian Halladay seconded the substitute motion.** The Board discussed the history behind the decision to keep Lakeridge closed and the importance of the Board having local governance to make the decisions that are best for the students. The Administrator of Middle Level Schools, Dr. Shane Farnsworth said that Lakeridge and Vista Heights are not currently using LAND Trust funds, but are planning to use it next year for class size reduction. **Wendy Hart amended the substitute motion to close Lone Peak for the 2016-17 school year to out of area requests. Vista Heights and Lakeridge will be closed contingent on the use of LAND Trust funds for class size reduction. If they do not use LAND Trust funds, the schools will be open. The decision to use the LAND Trust funds will be turned over to the School Community Council (SCC) of each school. Brian Halladay seconded the amended substitute motion and it passed unanimously.**

**Superintendent Jarman requested the approval to amend the agenda to add the acceptance of the 2015 Comprehensive Annual Financial Report (CAFR). Wendy Hart made the motion and Debbie Taylor seconded it. The motion carried.**

4. The 2015 Comprehensive Annual Financial Report (CAFR) and External Audit

The 2015 Comprehensive Annual Financial Report (CAFR) was presented for the Board's consideration.

Rob Smith recognized the efforts of Steve Reese, Jason Sundberg, and Randy Upton. Kyle Green, the external auditor from Squire and Company, issued the company's "clean opinion" on the financial state of the district. He said things are going well in Alpine School District and that standards and sound accounting principles are being followed.

Superintendent Jarman recommended the acceptance of the CAFR report. **JoDee Sundberg made the motion to accept the 2015 Comprehensive Annual Financial Report and External Audit as presented. Debbie Taylor seconded the motion and it passed unanimously.**

Reports

**1. Membership Report for November**

Superintendent Jarman has reviewed the membership report and noted that the district is still following normal trends. JoDee Sundberg asked that the November report include the October 1 numbers. Rob Smith said the correction would be made.

## INFORMATION ITEMS FROM BOARD MEMBERS AND THE SUPERINTENDENT

John Burton asked Assistant Superintendent Dr. John Patten to come forward to answer questions from the Board about the plans presented in the study session to address district growth. Dr. Patten discussed with the Board the proposed plans for the Vineyard, Saratoga Springs and North Lehi areas. A special board meeting will be held on Tuesday, December 15 to authorize the construction of an elementary school building in Saratoga Springs. Prior to the December 15 Board meeting, public input meetings will be held in the Lehi/Skyridge and Saratoga Springs areas. Board members clarified that all decisions are made with Cabinet members in a collaborative effort. However, decisions regarding brick and mortar, boundaries and financial reallocations require the Board's approval.

Business Administrator Rob Smith asked and received feedback from the Board on what their priorities are for him as he moves forward in his assignment to work with the legislature.

## ADJOURNMENT

**On motion by Scott Carlson and seconded by Debbie Taylor, the meeting adjourned at 9:18 p.m.**